

Example online R&D application form 2020

Read below which information you need when completing the online R&D form. Also read the general R&D conditions.

In addition, make sure that your artist page on Artooffice.info is complete prior to your application. The committee uses this as information about your professional practice.

Are the contact details below still correct? First adjust this to your account

FIRST NAME *

INSERTION

LAST NAME *

NAME AS ON ARTIST PAGE *

STREET + HOUSE NUMBER

CITY

POSTAL CODE

E-MAIL ADDRESS*

PHONE*

WEBSITE

PROJECT NAME working title of R&D research / project

START DATE planned start date of R&D

END DATE Planned date of R&D completion

TIME PATH MAX 500 words

The timeline should roughly state the various phases of the R&D process.

DESCRIPTION MAX 2000 words

Description of the application, motivation and implementation.

Provide a description of the research / project in which:

- a clear question, problem definition, starting point is formulated;
- the way in which the research will be carried out (action plan);
- explain which in-depth development is being implemented and;
- how this research or intended development relates to current work (positioning professional practice).

If the application concerns an artist-in-residency: motivate why you chose this place. A request for a publication can only be requested if it is part of an investigation.

HIGHLIGHTED IMAGE max 2 mb per file

Main image, this file will be shown on the award page of this website and on the social media of CBK Rotterdam.

Allowed image: maximum 2MB in png, jpg, svg, pdf, gif or jpeg format.

DOCUMENTATION max 2 mb per file

Images of the application (min. 3 - max. 5 images).

Consider, for example, sketches, sources of inspiration, reference images relevant to support the specific application. This is in addition to the (general) documentation on your artist page at Artoffice.info.

Allowed image: maximum 2MB in png, jpg, svg, pdf, gif or jpeg format.

EVIDENCE OTHER SETTINGS max 2 mb per file

If applicable: Documentary evidence from other institutions to which an application has been submitted for the same project.

Allowed image: maximum 2MB in png, jpg, svg, pdf, gif or jpeg format.

DESCRIPTION OF COMMUNICATION OF THE PROJECT

MAX 500 words

How will the process and the final result be made public?

Indicate where, how and in what form the process and / or result of the R&D project / research will be made public. For example in an exhibition, during a lecture, in a debate, or by means of a publication / website. Also indicate which audience this is aimed at and how this is reached.

SUMMARY

MAX 400 words

State your project name and a brief summary of your R&D project/research.

This text will be communicated on the Granting page of Artoffice.info when the R&D application is granted.

BUDGETPLAN

Estimated costs:

ARTISTFEE

Fee of the applicant himself. This is a mandatory and substantial part of the budget. As a guideline, CBK Rotterdam uses a fee of € 1,500 per month for full-time work.

Indicate how your fee is composed, eg 3 months full-time.

PRODUCTION COSTS

Production costs, such as material costs and fees to third parties.

Costs such as material, camera rental, etc. Enter € 0 if you have no production costs.

Note: ongoing costs such as studio rental cannot be included in the budget.

Purchases of equipment etc. above € 500 that last longer than the duration of the R&D project can only be included in the budget for the depreciation part.

OTHER COSTS

BUDGET

Coverage plan an overview of other institutions and parties where a contribution has been requested for the same project: Enter € 0 if it is not applicable.

CO-FINANCING / ANY OTHER PARTIES

OTHER FUNDS / GRANTS

CROWDFUNDING / SPONSORING

OWN CONTRIBUTION

OTHER INCOME

For example, an interest-free loan from Fonds Kwadraat. Enter € 0 if you have no other income.

BUDGET COVERAGE (automatic addition)

REQUESTED AMOUNT CBK (O&O)

You cannot request more than 10,000 euros

MY ARTIST'S PAGE IS UP TO DATE.

My artist page is up to date. I am aware that only then can my application be processed.

The committee consults the artist page to gain insight into your professional practice.

I AGREE TO THE TERMS AND REGULATIONS FOR THIS APPLICATION.

SAVE and continue LATER SEND FINAL